

QEB TRANSPORT STEERING GROUP

Meeting Notes

Date and Time: Monday, 24 January 2024, 14:00

Place: Committee Room 1, Hart District Council

Present:

Hart District Council (HDC)

Cllr Alan Oliver (Chair) - AO
Cllr Wendy Makepeace-Browne - WMB
Mark Jaggard (Executive Director – Place) - MJ
Mark Berry (Development Management & Building Control Manager) - MB
Rachel Poulter (Planning Projects Officer) - RP
Kathy Long (Committee Services Officer (Notes)) - KL
Emma Evans (Committee Services Officer) - EE

Hampshire County Council (HCC)

Cllr Stephen Parker - SP
Cllr Bill Withers - BW
Hayley Thorn (Transport Team Leader) - HT
Martin Gibson (Strategic Transport Manager) - MG
Tracy Haskett (Principal Transport Engineer and Planner) - TH

Church Crookham Parish Council (CCPC)

Cllr Peter Collings - PC
Cllr Gareth Saunders - GS

Apologies

Cllr James Radley

Item		Action
1.0	Introductions The Chair introduced Mark Berry (Development Control and Building Control Manager) and Kathy Long (Committee Services Officer), both of whom had recently started working for Hart District Council.	
2.0	Notes from the last meeting The notes were agreed as an accurate record.	

<p>3.0</p>	<p>Matters arising from the notes of the previous meeting and the Actions Tracker</p> <p>Meeting: 20 January 2023</p> <ul style="list-style-type: none"> • Ref: 3.0 – Arboriculture – highway tree planning The HCC Arboriculture and Capital Programme Management team had confirmed that £97,850 had been spent on arboriculture. The remainder of the contribution (£107,000) was transferred out in 2018/19. It was not possible to identify individual schemes, only that funds had been allocated for environmental improvements (mitigation tree planting) within the vicinity of the QEB Scheme. (Action complete). • Ref: 3.0 – Breakdown of expiry dates for funds This information had been circulated to the Steering Group with the agenda (Slide 2 – Breakdown of QEB Transport Funding). (Action complete). • Ref: 4.0 – Replacement trees policy The HCC Technical Guidance Note TG-115 Trees, Landscape & Ecology had been shared with the Steering Group. This note included HCC’s approach to the Capital Asset Value for Amenity Trees (CAVAT) (Action complete). • Ref: 6.0 – Available funding (Section 106 and others) A breakdown of QEB transport funding had been circulated with the agenda and would be discussed later in the meeting. (Action complete). • Ref: 6.0 – Update on Naishes Lane – road adoptions SP confirmed that most roads around Naishes Lane were yet to be adopted. Discussions were on-going with Taylor Wimpey. <p>ACTION: The Steering Group to be updated in due course of any progress made.</p> <ul style="list-style-type: none"> • Ref 7.0 – Proposed use of other funding contributions held for the Fleet area A slide showing sites in Fleet and funding received, with a breakdown of spend and amount available had been circulated with the agenda. It was noted that some sites were outside of Fleet (eg Moulsham Lane, Yateley) <p>ACTION: SP would update HT on amendments to be made to the list in respect of locations of sites.</p> <ul style="list-style-type: none"> • Ref 8.0 – Monitoring Activity for QEB 	<p>SP/HT</p> <p>SP/HT</p>
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A slide showing the results of surveys undertaken had been circulated with the agenda for the meeting. **(Action complete)**

Meeting – 11 September 2023

- **Ref 3.1 – QEB transport contributions – funding position and breakdown**

Two slides showing the funding position and a breakdown of QEB transport funding had been circulated with the agenda for the meeting. **(Action complete)**.

- **Ref 3.2 – Identification of individual trees planted - funding**

As comment above:

The HCC Arboriculture and Capital Programme Management team had confirmed that £97,850 had been spent on arboriculture. The remainder of the contribution (£107,000) was transferred out in 2018/19. It was not possible to identify individual schemes, only that funds had been allocated for environmental improvements (mitigation tree planting) within the vicinity of the QEB Scheme. **(Action complete)**.

- **Ref 3.3 – Application of tree policy to the Norris Hill Cycle Way – report back by County Councillors**

The Steering Group was advised that conversations were still on-going between the developer (Berkeley Homes) and HCC to come up with an appropriate solution. It was suggested that the CAVAT replacement tree policy may not be appropriate in this case given the amount of new tree planting in the Hartland Village site.

ACTION: SP would chase progress on this issue.

SP

- **Ref 3.4 – List of available Section 106 Funding**

Three slides showing a breakdown of Section 106 funding had been circulated with the agenda for the meeting. **(Action complete)**.

- **Ref 3.5 – Meeting between HCC/HDC/CCPC/Taylor Wimpey**

WMB reported that a meeting had been held to discuss various issues concerning the roads around Naishes Lane that were still under the ownership of Taylor Wimpey. The Taylor Wimpey representative had agreed to undertake various tasks to progress a solution to the issues that had been raised and to report back to the representatives from HCC/HDC/CCPC.

ACTION: HT would follow this up with the relevant team at HCC to push the project along.

HT

	<ul style="list-style-type: none"> • Ref 3.6 – Funding contributions held for Church Crookham and Fleet areas Two slides showing contributions held for Church Crookham and Fleet had been circulated with the agenda for the meeting. (Action complete). • Ref 3.7 – QEB traffic monitoring surveys A slide showing the results of monitoring activity for QEB had been circulated with the agenda for the meeting. (Action complete) • Ref 4.1 – Fleet and surrounding areas transport schemes update (Installation of a pedestrian crossing on Hitches Lane to enable crossing between Hart Leisure Centre and Calthorpe Park School) The Steering Group received an update on stakeholder discussions regarding the siting of a pedestrian crossing. It was noted that Calthorpe Park School had yet to respond to HCC on the generally preferred approach of siting the crossing nearer to the roundabout, which had not been the School’s preference initially. The Steering Group was advised that HCC’s delivery team was progressing plans for the delivery of the crossing, which was a priority for HCC, with an aim for delivery in summer 2024. ACTION: HT would speak to the relevant teams at HCC to progress the delivery of this crossing as a priority and report back to the Steering Group. • Ref 4.2 – Allocation of £1.6 million transport funding from Hareshill development £399,856.12 (expiring in October 2031) and £1,249,517.85 (expiring in April 2032). The Steering Group was advised that both contributions were currently not allocated to specific schemes but were in a holding pot for funds to be used in Fleet and the surrounding area. The point was made that residents expected infrastructure to be delivered alongside the delivery of the homes. If the development required infrastructure to mitigate its impact, then that should be delivered in a timely way. SP confirmed that HCC would find some way of using the funding. ACTION: HT would go back to the relevant HCC department to ask again about the allocation of the funding. • Ref 4.3 – Proposed crossing on Sandy Lane to access Church Crookham Junior School HT advised the Steering Group that its strong request for a crossing on Sandy Lane to access Church Crookham Junior School had been added to the HCC ‘Problem and 	<p>HT</p> <p>HT</p>
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	<p>Ideas Pool for Hart' and had been raised with the Road Safety Team for consideration. Members of the Steering Group were all in favour of a feasibility study being carried out for this crossing.</p> <p>ACTION: HT and SP would raise this with the appropriate team at HCC and stress the safeguarding issue involved.</p> <ul style="list-style-type: none"> • Ref 5.1 – Breakdown of spend of QEB Funding This information had been circulated to the Steering Group with the agenda (Slide 2 – Breakdown of QEB Transport Funding). (Action complete). 	HT/SP
4.0	<p>Update on Section 106 funds from QEB</p> <p>The Steering Group also discussed the slide that had been circulated with the agenda for the meeting regarding a breakdown of QEB transport funding (contributions received, interest, amount spent, amount remaining and what the contribution had been used for. There was a debate about the validity of the March 2023 figures shown for monitoring activity for QEB due to the amount of road works that had been carried out at that time. A question was asked regarding the interest rates and HT undertook to find out more information on this. (Action)</p> <p>The Steering Group was advised about the progress against Travel Plan targets as a result of the studies. It was noted that, from the baseline to year 3 there had been an increase in sustainable mode share by 36%, which met Target 3 of the Travel Plan (to achieve a 35.6% sustainable mode share). The car driver (single occupancy) mode share had decreased by 3% from year 2, while the car driver (car share) mode had increased by 3%, maintaining the consistency of the car driver mode share. It was noted that HCC would be reviewing the development travel plans each time a monitoring survey was undertaken.</p> <p>ACTION</p> <ul style="list-style-type: none"> • HT would check with HCC regarding the interest rates applicable. 	

<p>5.0</p>	<p>QEB Transport Studies and Schemes</p> <p>HT gave a presentation on work being undertaken to progress studies relating to the priorities previously discussed by the Steering Group and as agreed by HCC’s Leader and Executive Lead Member for Hampshire 2050 and Corporate Services. The updates covered the following studies/schemes:</p> <ul style="list-style-type: none"> • Tweseldown Road / Bourley Road / Beacon Hill Road junction, • Reading Road South crossings, • Hitches Lane walking and cycling improvements, • Calthorpe Park School – Hart Leisure Centre crossing, • Fleet Station approach walking / cycling improvements, • Upper Street junctions, • Calthorpe Park School to Church Crookham safe routes to school, and • Reading Road South / Beacon Hill Road turning restrictions. <p>ACTION:</p> <ul style="list-style-type: none"> • A copy of the slides would be circulated with the notes of the meeting. 	<p>KL</p>
<p>6.0</p>	<p>Crookham Park to Calthorpe Park safe routes to school</p> <p>MG gave a presentation on an initial assessment of possible cycle route options (pre-feasibility stage). The project would also consider walking routes, which might overlap with cycle routes, however more choice existed for walking routes.</p> <p>The aim of the initial assessment was to identify a preferred strategic option on which to undertake full feasibility work. This work would also help to avoid abortive work on undeliverable options.</p> <p>The initial assessment would assist in providing early identification of potential issues around the allocation of highway space, including impacts on public transport and private motor vehicle use.</p> <p>ACTION</p> <p>A copy of the slides would be circulated with the notes of the meeting.</p>	<p>KL</p>

<p>7.0</p>	<p>Any Other Business</p> <p>(1) Date of previous meeting - It was agreed that the date of the previous meeting should be shown in future on the agenda.</p> <p>(2) Page numbering – It was agreed that page numbers should be shown on the agenda and supporting papers.</p>	<p>KL</p> <p>KL</p>
<p>8.0</p>	<p>Date of Next Meeting</p> <p>The next meeting would be held on Monday, 1 July 2024 at 2 pm at Hart District Council, Civic Offices, Harlington Way, Fleet GU51 4AE.</p>	<p>ALL</p>

Meeting ended at 4.13 pm.